

Constitution of Castle Bromwich Badminton Club.

Aims and objectives:

Castle Bromwich Badminton Club (CBBC) exists as a non-profit making club to provide opportunities for club members to play badminton within a social environment, improve their standard of play and to enable them to play competitively in matches organised by the various Badminton Leagues.

In addition CBBC will arrange varied social events that are open to all club members, their family and friends.

Membership

Membership of CBBC shall be open to players of an acceptable standard as determined by the Committee and membership will not be restricted on the grounds of gender, race, politics, or religion and will be open to any person in the area who is prepared to accept and support the objectives of CBBC.

Guests are welcome but potential members will need to complete a trial period after which they will be asked either to join the club or advised otherwise. A fee per night will apply as determined at the AGM each year.

In accepting membership, the club member agrees to abide by the rules contained within the constitution of CBBC and specifically the liability exclusions contain herein. All club members are required to read and sign the club's liability waiver form prior to joining the club or participating in any club activity (excluding social events) and annually thereafter coincident with payment of their subscriptions. However once this waiver document has been signed the payment of subsequent subscriptions will be deemed to be prima facia evidence of ongoing acceptance of the liability clause contained within this constitution. The serving Committees decision in any matter is final.

The club member shall agree to allow their name, address, telephone numbers, and e-mail address to be kept on a private database for CBBC use only. Email addresses will not be disclosed to other members nor published.

Whilst club members are not asked specifically about current medical conditions it is the responsibility of each club member to ensure that they are fit to play.

All members of league teams must be fully paid up members.

Annual General Meeting

The Clubs financial year shall end in April and an Annual General Meeting shall be called in May or early June each year.

Notice of the AGM shall be sent to each Club member by email or at least 14 days prior to the meeting. Suggested changes to the Constitution shall be forwarded to the Secretary at least 7 days prior to the meeting.

At the Annual General Meeting the Treasurer will submit the Clubs balance sheet. The AGM will agree the next year's fees and the new Committee will be duly elected by majority vote of members present at the year-end meeting of members.

A quorum for the AGM shall be deemed to be at least one third of the recorded membership.

In the case of any dispute the serving Committees ruling (in line with this constitution) is to be taken.

Every fully paid up member shall be entitled to attend the AGM and have one vote. The meeting shall be given a report on the activities of the club during the past year by the officers. A majority decision will carry all matters. There will be no proxy votes.

EGM

An Extra-ordinary General meeting (EGM) can be called for matters of extreme urgency or importance, after notifying all available Club Member generally 14 days prior if this is practicable,

The quorum for an EGM will be deemed to be one half of the serving Officers, one half of the serving Committee and one third of the Club members. (Should this quorum not be met a further EGM will be scheduled for 14 days hence.) Should a quorum still not be met the meeting shall go ahead with those then present.

Committee

The Committee shall be made up of the following officers:

Chairman.

Treasurer.

Club Secretary.

Match Secretary.

Social Secretary.

Team Captains of league teams, and other co-opted members as required

All officers shall retire annually, but shall be eligible for re-appointment at each Annual General Meeting

The Club officers may appoint one or more individuals for the purpose of purchasing shuttlecocks and any other equipment/supplies approved by the officers. They may also co-opt any member to temporarily replace any committee member who retires from office between AGMs subject to the agreement of simple majority of members polled by email or phone.

The Committee should ideally meet at least twice a year and the quorum for any Committee meeting will be 4 committee officers.

The committee shall be responsible for considering any application for membership on an ongoing basis and shall decide if the application should be accepted. This will be in accordance with the non-discriminatory policy.

No committee member shall be personally liable to the CBBC or its members for monetary damages for a breach of such officer's official duty; provided however, that this paragraph shall not eliminate or limit the liability of a committee member for any of the following:

- a breach of the committee member's duty of loyalty to the club;
- acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law;
- a transaction from which the committee member derived an improper personal benefit;
- an act or omission that is grossly negligent

Duties of Committee Officers

Committee members shall act as follows:

Chairperson:

- 1 administer and manage the Club
- 2 represent the Club at the any appropriate meetings.

Any elected officer may assume the duties of Chairperson if no one is nominated or available for that position.

Secretary:

- 1 record minutes of meetings and publish this and other relevant information from time to time.
- 2 attend or co-opt others to attend, league meetings.
- 3 keep a list of names, addresses and contact details of all members
- 4 prepare and distribute a list of members, including telephone numbers.

The Club shall pay any expenses incurred in this office.

Match Secretary:

- 1 attend league fixture meetings,
- 2 deal with match correspondence
- 3 notify directly, or delegate others to notify, information regarding the changes to or cancellation of play dates.

Treasurer:

- 1 receive and distribute finances as necessary to meet obligations of the Club.
- 2 keep a record of members who have paid dues.
- 3 report on the financial status of the Club when required at any time.

Social Secretary:

Shall organise suitable social events during the year and arrange to circulate information to all members.

League Play

The club shall aim to enter as many teams as sustainable in local leagues as agreed at the AGM. When the annual review takes place members can indicate their preference to play in league teams.

All team players and reserves will be registered with the appropriate local leagues.

A captain of each team shall be appointed and will be responsible for the team selection and ensuring that players know location and match start times. However they are not responsible for transport to and from away matches. Selected players are responsible for advising the captain of any difficulties in attending fixtures. Match fees will be set each year at the AGM.

Captains may claim an appropriate amount per home game to cover provision of suitable refreshments.

Club Nights

A pegboard selection criterion will be used to determine the games played on club nights. The serving Committee will determine the applicable rules of the Board and publish accordingly.

Play will be with plastic shuttles although exceptionally feather shuttles may be used.

The Club Notices may be displayed near the pegboard but email will be the main information medium.

Subscriptions

Shall be paid on the first day of September each badminton season, which is nominally considered as the start of the school year, or on the first day of play by a member after the start of the new season. A £5 reduction is allowed for prompt payment received no later

than the first Monday of Oct.

Junior Club member attending full-time education will, at the discretion of the Committee, be charged a reduced rate of 50% of usual membership fees or guest fees.

Any individual participating for the first time after January 31st may join the Club and pay dues at half the annual rate.

Dues are subject to change at any time, however, any change in the dues structure must be approved by the membership. A special meeting may be called for this purpose, and a simple majority of those present may approve the change.

Court availability and usage

Court space will be booked at the Park Hall School or other alternative suitable venue as arranged by prior notification of the committee. Any non-availability of courts will be advised to members. Matches will be played on a Friday and only exceptionally on a Monday. At club nights, every game should be played [up to 21 points](#) utilising the Badminton England scoring system (setting is allowed).

Club Championships

These events may be held annually at the discretion of the committee:

Affiliation

[The club is currently affiliated to the Badminton Association of England and Warwickshire.](#)

Financial matters

All monies raised by, or on behalf of, CBBC shall be applied to further the objectives of the club and for no other purpose.

The treasurer is responsible for the finances of the club but may at any time co-opt any other member to collect fees including visitors' fees.

Proper accounts shall be kept of all sums of money received and paid out by the club and a statement of accounts shall be presented at the AGM, dated and signed as approved.

The funds of CBBC shall be lodged at a bank in an account in the name of Castle Bromwich Badminton Club, and all cheques, drafts etc drawn on these accounts shall be

signed by either the treasurer or one other member authorised at the AGM.

Liability

Members and their guests play at their own risk and the committee will accept any responsibility or liability for any damage to members' equipment or attire whatsoever or death, injury or illness of persons or damage to property arising out of any activities associated with the club of whatever nature or cause. Members are responsible for their own safety at all times especially when using the equipment provided by the club. This paragraph should also be taken to include travel from and to any away games or matches and any other events organised by the club.

Neither the club nor its committee is responsible for the theft or loss of property.

Members have a personal non-transferable responsibility for ensuring that guests or prospective members are aware of these constraints.

All club members must sign the waiver forms – this form informs all participants that neither CBBC nor the elected officers is responsible for their safety, and that the activity does involve some risk.

Dissolution procedures

In the event of CBBC ceasing to exist or be viable, and following the discharge of all debts and liabilities, any assets at the time of dissolution shall be divided equally among existing members or failing that be distributed to other badminton clubs having similar objectives as their own.

The club may be wound up on a resolution of the members, passed by two-thirds majority present at a special meeting convened for that purpose.

In the event of the passing of the resolution to wind up the club, the members of the club shall appoint a representative committee or organisation that shall be empowered to distribute the assets.

